

# TRIO WOLF CREEK APPLICATION FORM



## TRIO Wolf Creek Distance Learning Charter School #4095

*www.triowolfcreek.com*

*Mailing Address: 13750 Lake Blvd., Lindstrom, MN 55045*

*School Location: 10363 Liberty Lane, Chisago City*

*Phone: (651) 213-2095 Fax: (651) 257-0576*

*Sponsored by Chisago Lakes Area Schools ISD #2144*

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### WHAT IS TRIO WOLF CREEK DISTANCE LEARNING CHARTER SCHOOL?

*TRIO Wolf Creek Distance Learning Charter School #4095 is a tuition-free public charter school sponsored by Chisago Lakes School District #2144. Instruction is technology based and the majority of work can be completed at home or other off campus location. TRIO Wolf Creek is a hybrid school offering online learning and a school lab. It is recommended that students spend a minimum of 25 hours a week on class assignments with 5 hours per week in our lab setting. This lab time will include individual and group projects, technology workshops, testing, concurrent class time, and goal planning sessions. Some students will choose to come to lab, while other students are successful completing all coursework via "online learning."*

A Minnesota licensed teacher works in partnership with students and their families to develop and individualize graduation plans and calendars. Learning goals are aligned with state and district requirements as well as curriculum outcomes. Online courses offer the same rigorous academic standards that a student would receive at an on-campus high school.

### WHAT DO I NEED TO KNOW BEFORE ENROLLING MY STUDENT?

The learner's goal in this program is to achieve an NCA and CITA accredited High School diploma.

Students need to have access to a computer with the capacity to meet the requirements set forth in the program. At a minimum, the student should have high speed internet access, an e-mail account, Word document capability, hard drive disk space of at least 1700 MB and Windows 2000, XP, Vista, or higher.

The Learning Manager will coordinate students' learning by assigning various learning modules, readings, projects, and activities. Communication with the student and family will occur mainly through e-mail or the telephone. It is required that there will be ongoing communication – both from the family/student and from the Learning Manager. The instructor will keep the families updated on student progress. Families/students will be informed about how and when the Learning Manager can be reached if emergencies, concerns or problems should arise.

**Parents/guardians of distance learners must have significant involvement to help assure the student's success. They must be available to help on a daily basis, as well as for special project assignments.**

A minimum of 20-25 hours per week on school work is needed for online learning. It may be necessary for students to increase this time to have adequate progress throughout the year. Students may work on their coursework during the day, evenings, weekends, or holidays. The software will monitor and document the lesson content, time on task, and accuracy of the work completed. Students not attending to their school work will be put on academic probation and then will be referred to county truancy officers as appropriate.

Academic progress will be reported to the parent/guardian and student at regular intervals. Students and parents/guardians will receive a grading report each week; these documents are used to track student progress and to determine grades. Report cards will be mailed home at the

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conclusion of each quarter. Students who are not independently motivated and conscientious about their work can fall behind and not receive credit due to lack of work completion. A student will earn a diploma when the credit requirements for graduation have been met.

TWC (TRIO Wolf Creek Distance Learning Charter School) requires that students interested in participating in a sport/activity through the cooperative agreement with Chisago Lakes must notify the Charter School Director at least one month before the first practice for the sport/activity. In addition, the TWC student must pay \$50.00 to TWC for the paperwork involved in registering with the MSHSL. If the student participates in the sport/activity for at least one month they will be refunded \$25.00 from TWC. All other Chisago Lakes fees pertaining to sports/activities will apply to the student as well.

The transcript of a student graduating from TRIO Wolf Creek Charter School #4095 will show all courses completed. These courses will apply to a student's overall grade point average (GPA). Home school grades will not count toward a GPA on the student transcript, but will be evaluated for equivalency for purposes of determining the placement of a student, courses to take, credits and standards. Class rank for TRIO Wolf Creek students will be calculated using only full-time students as markers.

Students planning on attending college should arrange with the Dean of Students or their Learning Manager to take the ACT and/or SAT test, as most post-secondary schools use the data from these tests for admission and placement purposes

***Distance learning is not for everyone. Students who are highly motivated and conscientious about completing their work will be successful.***

## **HOW AND WHEN CAN I ENROLL?**

There are a limited number of enrollment positions available. Applications are accepted before the start of the school year and at the beginning of each quarter. Throughout the school year students will be expected to be at the school lab for assigned testing dates and must arrange transportation to and from Wolf Creek for those days.

Students enrolled in another public school can use TRIO Wolf Creek as an Online Learning Provider to access online learning curriculum in accordance with the online learning legislation. Students must complete all paperwork and follow all procedures as outlined in the most recent format of the legislation.

Based on policy 624, as a charter school entity, TRIO Wolf Creek Distance Learning Charter School will accept enrollment based on 85% comprehensive students and 15% supplemental students (Supplemental Services). As a charter school, TRIO Wolf Creek Distance Learning Charter School may close for enrollment when the student numbers warrant closure. A lottery will be held each spring if necessary for enrollment purposes. Priority enrollment will be given to students enrolled the previous year at the charter school and siblings of students enrolled the previous year at the charter school. After that lottery or enrollment period, students will be accepted on a first come-first serve basis. When necessary, a waiting list will be created based on these same principles. The TRIO Wolf Creek Distance Learning Charter School will accept enrollment until we are full based on predetermined student numbers and staffing capacities.

For additional information visit [www.triowolfcreek.com](http://www.triowolfcreek.com) or contact:

~Director, Tracy Quarnstrom: (651) 213-2017 or [tquarnstrom@chisagolakes.k12.mn.us](mailto:tquarnstrom@chisagolakes.k12.mn.us)

~Dean of Students, Brenda Swanson: (651) 213-2037 or [bswanson@chisagolakes.k12.mn.us](mailto:bswanson@chisagolakes.k12.mn.us)

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Return completed application form to:

- **US MAIL:**  
TRIO WOLF CREEK DISTANCE LEARNING CHARTER SCHOOL  
13750 LAKE BLVD  
LINDSTROM, MN 55045
- **FAX: 651-257-0576**
- **EMAIL: [bswanson@chisagolakes.k12.mn.us](mailto:bswanson@chisagolakes.k12.mn.us)**

*Office Use Only:*  
Date Received: \_\_\_\_\_  
Date Enrolled: \_\_\_\_\_  
LM Assigned: \_\_\_\_\_  
Previous School: \_\_\_\_\_  
Status: \_\_\_\_\_

## TRIO WOLF CREEK DISTANCE LEARNING CHARTER #4095 APPLICATION FORM

Date: \_\_\_\_\_

Student Name (Legal): \_\_\_\_\_

What grade do you intend to enroll your student in? \_\_\_\_\_

*(Please note that we only serve grades 9-12.)*

Requested Start Date: \_\_\_\_\_

*(We recommend starting at the beginning of a new term)*

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(Home)

City/Zip: \_\_\_\_\_ County: \_\_\_\_\_

Student E-mail: \_\_\_\_\_

Referred to TRIO Wolf Creek by: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Fax or E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_  
(Work)

Upon receipt of this Application Form the student will be sent an Enrollment Packet when an enrollment position is available, or the student may be placed on our waiting list. The information in the enrollment packet must be completed prior to scheduling a meeting to develop graduation plans and to starting school at TRIO Wolf Creek. Please be advised that this process can take up to two weeks; it is beneficial to complete the packet as soon as possible and return it to TRIO Wolf Creek. ***If the Enrollment Packet is not completed and returned within 7 calendar days, the student's enrollment position at TRIO Wolf Creek may be forfeited.***

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\*\* Parents/guardians, please ensure that your student **continues attendance** in his/her current school placement while this application is being processed; this process may take up to two weeks. In the event that enrollment is full, the student will be placed on a waiting list and placement will take longer. The student will be notified when an enrollment position is available.

**Student is enrolling full time at TRIO Wolf Creek Charter School.**

(A student using this option is taking all courses at TWC)

**Student is using the Supplementary Services legislative option.**

(A student who is enrolled at another school can choose this option to take supplementary courses at TWC. The student can take up to 50% of their classes at TWC. Based on policy 624, as a charter school entity, TRIO Wolf Creek Distance Learning Charter School will accept enrollment based on 90% comprehensive students and 10% supplemental students.)

**Student is Over-Enrolling at a Tuition Cost.**

(A student which is enrolled full-time at another school can choose this option to take more classes than state funding allows. The student must pay for the class prior to enrollment; see attached pages for details. Based on Board of Education procedure, 5% of enrollment numbers can be students that are able to over-enroll for a tuition cost. It is recommended that families discuss this option prior to enrollment.)

Student Name (Print) \_\_\_\_\_

Student Signature \_\_\_\_\_

Parent/Guardian Name (Print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

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## **\*Only for Students Over-Enrolling at a Tuition Cost\***

Student Name: \_\_\_\_\_

Class requested: \_\_\_\_\_

Class start date requested: \_\_\_\_\_

Class end date requested: \_\_\_\_\_

Please note that TRIO Wolf Creek reserves the right to start students at the beginning of each term and when enrollment space is available.

Cost per half credit class is \$375. A check payable to TRIO Wolf Creek Distance Learning for full payment must be received at least 2 weeks before the start date requested above.

When enrolling in a TRIO Wolf Creek class, the parents and student commit to using TRIO Wolf Creek curriculum for individual academic purposes only. Any duplication of Wolf Creek curriculum for other purposes will be considered illegal use of copyrighted material.

### Over Enrolling Policies

*If a student requests a refund within "5" days of starting the course, they will get a 50% refund.*

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## Classes Available for Students Over Enrolling at a Tuition Cost ONLY

| <b>English</b>   | <b>Mathematics</b>  | <b>Science</b>  |
|--|---|---|
| <p><b>9th Grade</b><br/>ENGLISH 1-1<br/>ENGLISH 1-2</p> <p><b>10th grade</b><br/>ENGLISH 2-1<br/>ENGLISH 2-2</p> <p><b>11th Grade</b><br/>AMERICAN LITERATURE 1<br/>AMERICAN LITERATURE 2</p> <p><b>12th Grade</b><br/>BRITISH LITERATURE<br/>ENGLISH 12B</p> <p><b>English Electives</b><br/>ADVANCED ENGLISH<br/>CREATIVE WRITING I<br/>CREATIVE WRITING II<br/>INTRO TO FILM STUDIES<br/>LITERARY EXPLORATION 1<br/>LITERARY EXPLORATION 2<br/>POETRY I<br/>POETRY II</p> | <p>INTRO TO ALGEBRA 1A<br/>INTRO TO ALGEBRA 1B</p> <p>EXTENDED ALGEBRA 1A<br/>EXTENDED ALGEBRA 1B</p> <p>GEOMETRY A<br/>GEOMETRY B</p> <p>ALGEBRA 2-1<br/>ALGEBRA 2-2</p> <p><b>Math Electives:</b><br/>BMM/CONSUMER MATH A<br/>BMM/CONSUMER MATH B<br/>PROBLEM SOLVING MATH/BST PREP</p>   | <p><b>9th Grade</b><br/>PHYSICAL SCIENCE A<br/>PHYSICAL SCIENCE B</p> <p><b>10th Grade</b><br/>BIOLOGY A<br/>BIOLOGY B</p> <p><b>11th Grade</b><br/>EARTH, SPACE &amp; ENVIRO SCIENCE A<br/>EARTH, SPACE &amp; ENVIRO SCIENCE B</p> <p><b>Science Electives</b><br/>MINNESOTA MAMMALS</p> |
| <b>Social Studies</b>  | <b>Elective</b>   |   |
| <p><b>9th Grade</b><br/>WORLD GEOGRAPHY<br/>GOVERNMENT<br/>CURRENT WORLD ISSUES</p> <p><b>10th grade</b><br/>US HISTORY A<br/>US HISTORY B</p> <p><b>11th Grade</b><br/>WORLD HISTORY A<br/>WORLD HISTORY B</p> <p><b>12th Grade</b><br/>ECONOMICS A- LAB (2)</p> <p><b>Social Studies Electives</b><br/>CONTEMPORARY SOCIAL ISSUES- LAB (5)<br/>DIVERSE PERSPECTIVES<br/>HISTORICAL PERSPECTIVES<br/>MARRIAGE AND FAMILY<br/>PSYCHOLOGY<br/>SOCIOLOGY<br/>WAR AND PEACE</p> | <p><b>ART</b><br/>ART EXPLORATION<br/>DIGITAL PHOTO<br/>FASHION DESIGN<br/>INTRODUCTION TO STUDIO ART<br/>VISUAL CULTURES</p> <p><b>PHYSICAL EDUC &amp; HEALTH</b><br/>PHYSICAL EDUCATION 9<br/>PERSONAL FITNESS<br/>HEALTH 1<br/>HEALTH 2</p> <p><b>GENERAL</b><br/>CAPSTONE 1-1 &amp; 1-2<br/>CAPSTONE 2-1 &amp; 2-2<br/>CAPSTONE 3-1 &amp; 3-2<br/>CAPSTONE 4-1 &amp; 4-2<br/>CAREERS<br/>CHILD DEVELOPMENT<br/>COMMUNITY AWARENESS<br/>COMMUNITY INTERACTION I<br/>COMMUNITY INTERACTION II<br/>FOODS<br/>HEALTHY LIVING<br/>INDEPENDENT LIVING SIMULATION<br/>INTRODUCTION TO OFFICE SOFTWARE<br/>MUSIC APPRECIATION A<br/>MUSIC APPRECIATION B<br/>MUSIC HISTORY A<br/>MUSIC HISTORY B<br/>SENIOR PORTFOLIO<br/>TEEN PARENTING A- LAB (8)<br/>TEEN PARENTING B- LAB (8)</p> |   |

\*\*\* Some courses have a lab requirement. Please see the LAB notes above and the indicated number of lab requirements.\*\*\*