

Minnesota Department of Education

September 4, 2008

Tracy Quarnstrom
Trio Wolf Creek Distance Learning Charter School
13750 Lake Blvd.
Lindstrom, MN 55045

Dear Ms. Quarnstrom,

Certification

Thank you for submitting your application to the Minnesota Department of Education (MDE) to continue your certification as an Online Learning (OLL) provider in accordance with Minnesota Statute 124D.095.

The application you submitted was reviewed and approved based on satisfactory compliance with application requirements and state and federal education statutes. This letter is to notify you that Trio Wolf Creek Distance Learning Charter School has been approved as a certified provider for the 2008-09 school year. The approval process includes a requirement that each certified OLL provider demonstrate alignment of its curriculum to state academic standards. Trio Wolf Creek Distance Learning Charter School submitted curriculum in core content areas and has demonstrated alignment to state academic standards.

Student Financial Reporting

State-approved OLL providers generate OLL Aid by submitting OLL/course completion files to MDE for students who access the OLL courses while remaining enrolled in their original public school. These files can be sent in after each term for payment within 45 days. To meet the September 30 final payment deadline, final OLL/course completion files must be at MDE by July 8, 2009 which is seven days prior to the July MARSS reporting deadline. This is needed to assure that the course completion files are loaded prior to each statewide MARSS edit and allows both the OLL program and the enrolling school to see the impact to the student's average daily membership (ADM), i.e., additions and/or reductions.

Documentation for the OLL/course completion file, OLL/Course Completion Load Report and OLL Aid Report and timelines is posted on the department's website at: <http://education.state.mn.us/>, select Accountability Programs, Program Finance, and MARSS/Student Accounting. If you have specific questions relating to funding, please contact Sharon Peck at (651) 582-8811 or e-mail Sharon at sharon.peck@state.mn.us.

Questions and Contact Information

Other questions regarding this letter should be directed to MDE's OLL Specialist, Karen Johnson, at (651) 582-8733 or via e-mail to karen.m.johnson@state.mn.us.

Best of luck to you as a provider serving Minnesota students through online learning.

Sincerely,


Morgan Brown
Assistant Commissioner